



Draft Preview

DRAFT APPRENTICESHIP ASSESSMENT PLAN FOR THE REMOVALS OPERATIVE APPRENTICESHIP

ST1393/V2

APPRENTICESHIP REFERENCE NUMBER	LEVEL OF THIS APPRENTICESHIP	INTEGRATION
ST1393	2	None

Assessment Plan

Assessment details

Introduction

This Apprenticeship Assessment Plan (AAP) sets out the requirements for the assessment of the Level 2 removals operative apprenticeship. It should be read in conjunction with the General Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the General Requirements, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts (for example, a different workplace)

Assessment Outcomes

The assessment outcomes group and summarise the knowledge and skills that must be demonstrated in assessments. All assessment outcomes must be assessed.

Knowledge and skills statements in **bold** are mandatory and must be assessed in every version of the assessment that is made available.

Assessment Outcome	Mapping
<p>AO1: Health, Safety, and Risk Management</p> <p>Applies health and safety legislation, safe systems of work, and risk-management practices by identifying hazards, assessing risks, and implementing appropriate control measures to maintain a safe working environment during removals activities.</p>	<p>K2, K4*, K15, K16, K17</p> <p>S1, S3*, S11, S12, S13</p>
<p>AO2: Removals Planning and Operational Delivery</p> <p>Plans, organises, and delivers removals activities by preparing work tasks, adapting to changing conditions, and applying appropriate techniques, equipment, and materials to move and handle items safely and securely throughout the removals process.</p>	<p>K5*, K6, K7, K12*, K13, K14, K19</p> <p>S4*, S8, S9, S10, S15</p>
<p>AO3: Compliance, Quality, and Environmental Responsibility</p> <p>Follows industry regulations, standard operating procedures, quality standards, and environmental requirements to carry out removals activities responsibly, maintain tidy and secure work environments, and support sustainable use and disposal of materials.</p>	<p>K3, K8, K11, K18</p> <p>S2, S5, S7, S14</p>
<p>AO4: Teamwork, Communication, and Customer Interaction</p> <p>Works effectively with colleagues and customers by applying team-working principles, communicating clearly using verbal and written methods, and supporting inclusive, respectful, and customer-focused interactions throughout removals activities.</p>	<p>K9, K22*, K23*, K24</p> <p>S6*, S18*, S19*, S20</p>
<p>AO5: Information Management and Professional Practice</p> <p>Uses documentation systems and digital technologies to record and manage removals information, complies with data protection and organisational policies, recognises limits of authority, and maintains personal wellbeing and ongoing professional development.</p>	<p>K1, K10, K20*, K21*, K25</p> <p>S16*, S17*, S21*</p>

Knowledge and skills statements which offer opportunities to develop functional English and maths are identified with an asterisk.

Assessment requirements

Assessment organisations must set apprenticeship assessments. Assessment organisations should consider how technology and digital tools can support innovation and efficiency.

Assessment organisations must design apprenticeship assessments to include an **interview**.

Any additional assessment(s) must be selected from the following list of methods to ensure the assessment outcomes are met in full:

- **observation**
- **simulated practical**
- **question and answer**

Assessment organisations must have due regard to any relevant frameworks, standards, guidance or other documents that may be published by industry regulators, professional bodies, and other representative groups.

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Assessments may be designed to allow a centre or training provider to mark assessments. The assessment organisation is responsible for ensuring all assessments are sufficiently reliable and valid, and for the accuracy of any centre or training provider marking.

Performance descriptors

Performance descriptors describe the level of performance required to achieve a pass or distinction grade. Assessment organisations must design assessments that align with these descriptions.

Performance Category	Pass	Distinction
Applied Knowledge	Demonstrates appropriate application of removals knowledge, facts, procedures, and ideas to complete well-defined tasks and solve straightforward problems across routine and some varied removals activities.	Demonstrates highly accurate, insightful, and efficient application of removals knowledge, facts, procedures, and ideas to solve straightforward problems and adapt effectively to well-defined tasks across routine and some varied removals activities.
Applied Skills	Selects and uses cognitive and practical removals skills to carry out mostly routine tasks with consistency and purpose, completing work requirements within familiar situations.	Integrates cognitive and practical removals skills to execute mostly routine tasks with precision, even when faced with subtle complexities or shifting requirements within familiar situations.
Regulatory and Procedural Awareness	Applies removals-related legislation, regulations, and organisational procedures with minimal non critical errors, although depth of insight or adaptability may be limited within well-defined tasks.	Demonstrates proactive and confident interpretation of removals-related legislation, regulations, and organisational procedures, applying them with clarity across well-defined tasks.
Communication and Collaboration	Communicates and collaborates effectively with colleagues and customers, showing reliable customer	Consistently communicates with clarity and sensitivity, showing strong awareness of others and responding resourcefully in a range of team and customer service

	service and teamwork skills when required during routine removals activities.	scenarios during removals activities.
Information Use and Decision Making	Gathers and interprets relevant information to inform decisions and actions that are fit for purpose in the removals work context, supporting completion of well-defined tasks.	Gathers and interprets relevant information and feedback to shape actions that are purposeful and demonstrate clear added value in efficiency or outcomes within the removals work context.
Responsibility and Autonomy	Takes responsibility for completing removals tasks, demonstrating autonomy within familiar situations and maintaining expected standards across routine activities.	Exercises informed judgement and self-direction in removals tasks, often anticipating the needs of the task or team within familiar situations.

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